



Project #: MGR-19

**Village of Mamaroneck
Capital Improvement Request Form
Fiscal Year 2023/24 Capital Budget & Plan**



Department: Manager's Office

Project Name: 234 Stanley Avenue Window Replacement

Est. Cost: \$300,000

Useful Life: 50 years

Year Built/Purchased: 1927

Original Cost: N/A

Useful Life of Original: 30 Years

Project Description: Provide a complete description of the project being proposed. Provide basic information about the project, such as size, acreage, floor area, capacity, etc

Replacement of windows and repair to sills & jambs at 234 Stanley Avenue

Justification: Indicate the need for the project and what it is expected to accomplish.

The current windows are deteriorated, the sills and jambs have holes allowing water to penetrate the building and reducing the overall energy efficiency by making it difficult to heat and cool.

Location/Site Status: Is the site owned? If so, provide the address. Has a site location been determined, if not, provide a general location.

234 Stanley Avenue

Schedule: Indicate the year funding is requested, or if the project will take several years to complete, outline the schedule. If applicable, be sure to include work done in prior years, including studies or other planning.

Order in 2023/24, delivery & installation 2024/25

Coordination: If the project is dependent upon one or more other CIP projects, identify them and indicate what the relationship among the projects is. If the project is not dependent upon, but should be linked to one or more other CIP projects, identify them and indicate what the relationship among the projects is.

N/A

Impact on On-going Operating Costs/Personnel Requirements: Explain the effect of this project on the operating costs, such as personnel, purchase of services, materials and supplies, equipment purchases, maintenance and utilities.

Minimal cost to ongoing operations. It may actually reduce ongoing costs as the building will become more energy efficient.

Impact if Project is not completed: Provide a brief statement regarding the impact should the project not be funded/completed within requested time frame.

If work is not completed, the windows will continue to deteriorate making it unsafe, potentially causing mold and/or mildew conditions. It will also create a building security issue. Worsening energy efficiency conditions.

Cost Estimate: It is extremely important that the cost data provided be as accurate and complete as possible. For projects that will take more than one year, list each year separately and then show total.

	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>Total</u>
1. Environmental study						
2. Site Acquisition						
3. Site Improvements						
4. Construction Costs		\$100,000				\$100,000
5. Utility Connection						
6. Equipment/Furnishing	\$200,000					\$200,000
7. Telecommunications						
8. Architectural/Engr/legal 16% of lines 3 thru 7						
9. Constr. Management 4% of lines 1 thru 8						
TOTAL= \$	\$200,000	\$100,000				\$300,000

Basis of Cost Estimate: Check one of the following. If you want to provide more detail on the estimate, do so with a narrative after indicating the type of estimate.

- ☐ Cost of comparable facility or equipment
- ☒ From cost estimate from engineer or architect or vendor
- ☐ From bids received
- ☐ "Preliminary" estimate, (e.g. no other basis for estimate, guesstimate)

Recommended Source of Financing: Indicate any suggestions for sources of financing, such as federal or state grants, contributions, donations, etc.

<u>Source</u>	<u>Amount</u>
<input type="checkbox"/> Appropriated Fund Balance	\$
<input type="checkbox"/> Debt Issuance	\$ 300,000
<input type="checkbox"/> Grants	\$
<input type="checkbox"/> Gift	\$
<input type="checkbox"/> Sewer Fund	\$
<input type="checkbox"/> Water Fund	\$
<input type="checkbox"/> Recreation Fund	\$
<input type="checkbox"/> Other Funds/Special Reserves	\$
	\$ 300,000 TOTAL

Potential for Historic Preservation Grants