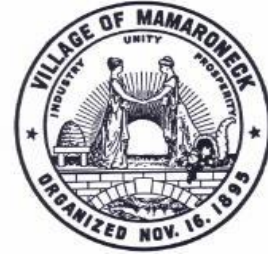


MEMORANDUM

Village of Mamaroneck



To: Jerry Barberio, Village Manager

From: Daniel J. Sarnoff, Deputy Village Manager

Re: Recommendations for Fees & Charges for Fiscal Year
2023/24

Date: March 7, 2023

P 914-777-7703

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www.villageofmamaroneck.org

Regarding the above captioned matter, the Village staff undertook a review of village-wide fees and charges. It is understood that there are only a few items classified as the major fees, i.e. the fees from which the Village derives the majority of its non-property tax revenue (excluding the mortgage receipts tax and sales tax – over which the Village has little control) and how fees tied into programmatic objectives.

As noted above, there are only a few fees which generate the major revenue for the Village. These include building permit fees, parking meter fees, parking permit fees. There are several other fees which produce moderate income for the Village which include annual alarm permits and film permits.

Building Permits

In reviewing permit fees from several adjacent communities, the Village's fees seemed to be a bit lower than other municipalities. As this fee has not been increased in several years, staff recommends an increase in the base fee of \$15 (go from \$85 to \$100) and increase in the additional (go from \$17.00/Additional \$1,000 value to \$20.00/Additional \$1,000 value). For instance, an improvement valued at \$200,000 pays \$3,468 under the current formula and \$4,080 under the proposed formula (overall a 9.4% increase).

They further recommend that this formula be used for the various other permits that the Village issues as well (i.e. plumbing & electrical).

Staff has also proposed a number of fee increases for various other fire permits, which would not be in line with other municipalities. Given inflation pressures, and interest rate

increases, there may be a decline in building activity. As such, Staff does not recommend that the revenue be increased beyond current trends.

Parking Permits

The Village recommends that a new fee category be established for commercial vehicles parked in village-owned lots requiring a GP permit. Staff proposes a fee of \$2,400/year (or the equivalent of \$200/month). Given that fees for parking of commercial vehicles in private parking lots is higher than \$200/month, it is still considered a fair rate. The Village believes that this could provide up to \$50,000 in additional revenue.

Winter Boat Storage Fees

The Village is seeking to add a fee for winter storage of boats. Given that the Boat trailer spaces are largely unused during the off-season, this presents an opportunity for the Village to provide off-season (winter) storage for boats. A resident fee of \$55.00/ft and a non-resident fee of \$65.00 is proposed. The Village believes that this could provide up to \$100,000 in additional revenue.

Planning Board Fees

A number of fee increases/reorganization of fees is proposed. Rather than rely on establish a fee based on the number of units for residential developments, staff proposes to move toward a per sq. ft. fee.

Flood Mitigation Fee

Staff proposes a new fee established to fund flood mitigation efforts in the Village. Through this program, each parcel would pay an annual fee for a dedicated fund to implement flood mitigation in the Village. Staff is still developing this concept, but is seeking to generate approximately \$175,000 for this item.

Administrative Fee for Collection Library Tax

The Village is able to collect an administrative fee of five percent (5%) for the collection of the Library Tax. As a corollary, the Town of Rye collects taxes for the Village's of Rye Brook and Port Chester and generates approximately \$235,000 in revenue for providing this service. Staff anticipates that should the Village collect an administrative

fee for collection of the Library Tax, this could yield approximately \$150,000 in revenue (\$3,000,000 levy * 5%).

Based on the following items, staff believes the proposed fee changes and increases will yield \$475,000 in additional revenue. I have prepared the updated fees and chargers schedule and respectfully request that it be added to the March 13, 2023 work session agenda for further review and discussion with the Board of Trustees.