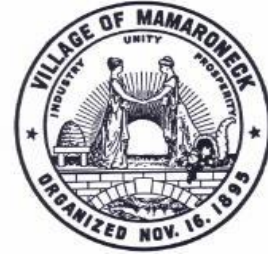


MEMORANDUM

Village of Mamaroneck



To: Jerry Barberio, Village Manager

From: Daniel J. Sarnoff, Assistant Village Manager

Re: May 17, 2022

Date: Parking Permits Provided at No Charge to Certain
Cultural, Social, and Governmental
Institutions/Employees

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www.villageofmamaroneck.org

For many years, the Village has issued "M" (Merchant) Parking Permits to employees of several Cultural, Social, and Governmental institutions allowing them to park at the Hunter Tier Lot. The agencies include the American Legion (7 permits), LMC (5 permits), Emelin Theater (16 permits), and the Mamaroneck Public Library (28 permits plus several additional one-month permits for interns). The Village also issues Residential Parking System hang tags to staff at the Community Counseling Center. Parking permits are also issued to village staff working at 169 Mount Pleasant Avenue. As the M permits currently cost \$625, this represents an overall annual value of approximately \$35,000.

In the case of these other agencies and institutions, they do provide certain services to the Village. For instance, LMC provides recording and broadcasting of the Village's public meetings and other events. The Emelin has, on occasion, provided the theatre to the Village at no cost to host certain events – with a recent example being the Army Corps presentation to be held on May 18, 2022. The American Legion has also provided their meeting room at no cost to the Village on several occasions. The Community Counseling Center provides social services assistance to residents of the Village and the larger Mamaroneck Community (they also work out of the village owned building located at 234 Stanley Avenue). In the past, the Village also issued free parking passes to an organization that aided victims of domestic violence, but we have not been asked to provide them for the past several years.

Staff is currently reviewing its records to identify if any agreements exist providing for the issuance of parking permits. In the case of the Public Library, it is noted that when the Hunter Tier Lot opened in 1987, it was still a department within the Village and its staff were Village Employees.

Given that these agencies and institutions provide services to the Village, there is a rationale for providing parking, however, if no agreements exist, a formal relationship should be established, through the negotiation and execution of an agreement setting forth the parameters of the number of permits that can be issued to these employees, as well as the services to be provided to the Village in exchange for these parking permits.