



Village of Mamaroneck
Department of Planning and Development
169 Mount Pleasant Avenue - Third Floor
Mamaroneck, New York 10543
(914) 825-8758

Jerry Barberio
Village Manager

November 30, 2020

Andrew Spatz, Esq.
650 Halstead Avenue – Suite 105
Mamaroneck, NY 10543

RE: 1025 Rushmore Avenue (Section 9, Block 98, Lot 1)

Mr. Spatz:

Please allow this letter to confirm that the Building Inspector has deemed the above referenced application complete. The application is scheduled to appear before the Planning Board for a public hearing on **Wednesday, December 9, 2020** at 7:00 p.m. via ZOOM (<https://zoom.us/>). The Webinar ID: **917 8702 0329**
Password: **983597**

No later than 12pm on **November 30, 2020**, please mail or arrange to drop off the following:

- All documents previously submitted including the documents submitted on November 25, 2020 in a “pdf” format.
- Each document previously submitted including the documents submitted on November 25, 2020 as a separate “pdf”.

Moreover, notices must be served personally or by certified mail to property owners within a 200’ radius of the site no later than **November 29, 2020**. The sign posting deadline is no later than **November 29, 2020**. One (1) original of the notice form, list of property owners and radius map must be submitted as proof of mailing. Please submit said documentation along with an affidavit of mailing and an affidavit of sign posting no later than **November 30, 2020**. The green cards and any returned envelopes may be sent to this office upon receipt of same.

Moreover, the sign posting deadline is no later than **November 29, 2020**. Submit One (1) original of the affidavit of sign posting no later than **November 30, 2020**.

Furthermore, the sign requirements are:

- 1) Be at least thirty inches (30”) wide and twenty inches (20”) high.
- 2) Consist of sturdy and serviceable material.
- 3) Contain a white background with black letters.

- 4) Be legible, contain lettering at least two inches (2") in height, and shall read as follows:

"THIS SITE IS PROPOSED FOR ISSUANCE OF A (SPECIAL PERMIT/SITE PLAN/SUBDIVISION/WETLANDS PERMIT/FLOODPLAIN PERMIT). THIS MATTER IS SUBJECT TO A PUBLIC HEARING/MEETING BEFORE THE VILLAGE OF MAMARONECK PLANNING BOARD TO BE HELD VIA "ZOOM" (<https://zoom.us>) ON DECEMBER 9, 2020 AT 7:00 P.M.

**THE DAIL NUMBER IS: (646) 558-8656
ZOOM WEBINAR ID: 917 8702 0329
PASSWORD: 983597**

**FOR FURTHER INFORMATION, VISIT THE VILLAGE'S WEBSITE
www.village.mamaroneck.ny.us OR CONTACT THE PLANNING DEPARTMENT
AT (914) 825-8758."**

- 5) Be placed in a location plainly visible by the public.
6) Be placed no more than five feet (5') back from the property line.
7) Not be placed in the Village's Right-of-Way.
8) The bottom edge of the sign shall be no less than 2.5 feet and no more than 3 feet above the ground.

Applicants should be advised that any continuation of a public hearing requires them to place the new hearing date on the sign for each public hearing date. Further, applicants are required to submit an affidavit of sign posting along with a picture of the sign each month a public hearing is continued. All signs must be removed forty-eight (48) hours after the Planning Board makes its determination on the application. (Please refer to the affidavit of sign posting which is included in the application package.)

You may contact staff if any questions, comments and/or concerns arise.

Respectfully,



Frank Tavoracci
Building Inspector