

BOT REGULAR MEETING
NOVEMBER 12, 2019

REGULAR MEETING OF THE VILLAGE OF MAMARONECK BOARD OF TRUSTEES
TUESDAY, NOVEMBER 12, 2019
169 MT. PLEASANT AVENUE, MAMARONECK NY

PRESENT: Mayor
Trustee

Thomas A. Murphy
Nora Lucas
Daniel S. Natchez
Kelly Wenstrup

Village Manager
Assistant Village Manager
Clerk-Treasurer
Village Attorney

Jerry Barberio
Daniel Sarnoff
Agostino A. Fusco
Robert Spolzino

ABSENT: Trustee

Victor Tafur



OPEN MEETING

On motion of Trustee Natchez, seconded by Trustee Lucas:

RESOLVED that the Board of Trustees November 12, 2019 Regular Meeting be and is hereby open.

Ayes: Wenstrup, Natchez, Lucas, Murphy

Nays: None

Absent: Tafur

COMMUNICATION TO THE BOARD - Suggested Time Limit on Comments of 5 minutes

A. CTB I

Mr. David Styler appeared on behalf of the Committee for the Environment to announce a leaf mulching demonstration that will take place on Saturday, December 16, 2019 on the corner of Prospect and Mt. Pleasant Avenues. He also spoke about the benefit of mowing leaves back into your lawn. The Village is taking part in the Love 'em and Leave 'em program.

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Mr. Martinelli appeared regarding an email he sent describing an event that happened one morning at 6 a.m. He heard a woman screaming and when he went around the corner from his home, saw a large coyote in the middle of the street. It was following a woman and her 50-pound dog. He yelled and threw sticks at the coyote until it left her and started to approach him. He did get away and into his home without incident. It is apparent that coyotes are not afraid of humans. This is a disaster waiting to happen. Multiple coyotes are traveling together and are concentrated in a small area around Florence Park. Residents are walking the streets with weapons. Today was the first time that the school said anything to their students. Mayor Murphy stated that he was informed of this by the Rye Neck Schools Superintendent.

Mayor Murphy informed the residents that the Village will be applying for a permit to remove coyotes if necessary and the Board will be forming a committee to look at this issue at their November 25 meeting. Residents were asked to send in a note of interest to the Village Manager if they would like to be part of the committee. They were also asked to send any coyote incidents to the Village Manager, Mr. Barberio.

Other Rye Neck residents appeared regarding their sightings/encounters with coyotes. It was also noted that there are rumors of residents feeding the animals. This should absolutely not be done. The Village is cutting the grass of vacant homes to try to curb coyotes from making their dens in tall grass.

Ms. Franca Demalo of Mt. Pleasant Avenue appeared. She stated that no one is enforcing the parking regulations in that area. There is nowhere for the residents to park. Employees from the local businesses are parking on the street for more than the 2-hour limit. Also, residents of Sweetwater are getting on-street parking permits. This information will be relayed to Chief Leahy.

Mr. Glen Tippet appeared regarding the last Zoning Board Meeting where members of the ZBA asked a business (Chipolte) going into the old A&P site what kind of money they make. They have no right asking this of a restaurant. Other member stated that Chipolte was a different type of business and should be looked at differently. They are currently in the deliberation stage of the Special Permit review for this application. Mr. Tippet state that the ZBA cannot go outside of what their purview is and if they do, will be sued for spot zoning.

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1. PUBLIC HEARINGS

A. None

2. AUDIT OF BILLS - Suggested Time Limit on Comments of 5 minutes

A. Resolution Authorizing Budget Transfers (1) for Overtime and (2) for Payment of Arbitrator (needed for Abstract)

RESOLUTION RE: AUTHORIZATION OF BUDGET TRANSFER FOR OVERTIME

WHEREAS, pursuant to Advice of Council and clarification at the Board of Trustees' Work Session on May 13, 2019, the Board of Trustees and the Village Manager authorized department heads to receive overtime for hours worked above and beyond their standard workday; and

WHEREAS, the Parks Department has been assigned extra evening and weekend duties outside of their normal schedules; and

WHEREAS, this decision was approved after the final 2019-20 budget was adopted and as such, the additional funding was not considered in the appropriations; and

WHEREAS, account A.7110.0140 is currently over budget by \$1,214.00 and will need additional funding to cover expected overtime for the remainder of the current fiscal year.

On motion of Trustee Natchez, seconded by Trustee Wenstrup:

NOW, THEREFORE BE IT RESOLVED that the Clerk-Treasurer is authorized and directed to modify the 2019-20 General Fund budget by making the following budget transfer:

| <u>From</u> | | <u>To</u> | |
|----------------------------------|-----------------|--------------------------|-----------------|
| <u>Account No.</u> | <u>Amount</u> | <u>Account No.</u> | <u>Amount</u> |
| A. General Fund | | A. General Fund | |
| 7141.0130 – Rec Program Seasonal | \$10,000 | | |
| 7317.0130 – Camp Seasonal | \$12,000 | | |
| | | 7110.0140 Parks Overtime | <u>\$22,000</u> |
| | <u>\$22,000</u> | | <u>\$22,000</u> |

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

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**RESOLUTION RE:
AUTHORIZATION OF BUDGET TRANSFER FOR ARBITRATION**

WHEREAS, the General Fund budget for Judgement and Claims requires a transfer to adequately fund the expense of arbitration between the Village of Mamaroneck and Island Tennis, L.P., d/b/a Sportime, as administered by the American Arbitration Association; and

WHEREAS, the General Fund budget account for Public Safety Building Misc. Equipment requires a transfer to adequately fund equipment needed for the court room,

NOW, THEREFORE BE IT RESOLVED that the Clerk-Treasurer is authorized and directed to modify the 2019-20 General Fund budget by making the following budget transfer:

| <u>From</u> | | <u>To</u> | |
|----------------------|----------------|------------------------------|----------------|
| <u>Account No.</u> | <u>Amount</u> | <u>Account No.</u> | <u>Amount</u> |
| A. General Fund | | A. General Fund | |
| 1990.0999 Contingent | \$5,000 | 1930.0421 Judgement & Claims | \$5,000 |
| 1620.0410 – Supplies | \$ 576. | 1620.0260 – Misc Equipment | \$ 576. |
| | <u>\$5,576</u> | | <u>\$5,576</u> |

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

B. Abstract of Audited Vouchers

On motion of Trustee Lucas, seconded by Trustee Wenstrup:

RESOLVED that the Abstract of Audited Vouchers in the amount of \$1,617,414.66 dated November 12, 2019 be and is hereby approved for payment.

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

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C. Abstract of Pre-paid Vouchers

On motion of Mayor Murphy, seconded by Trustee Wenstrup:

RESOLVED that the Abstract of Prepaid Vouchers in the amount of \$2,250.00 dated November 12, 2019 be and is hereby approved for payment.

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

3. OLD BUSINESS - Suggested Time Limit on Comments of 3 minutes

A. None

4. NEW BUSINESS - Suggested Time Limit on Comments of 3 minutes

A. Resolution Scheduling Public Hearing on PLL J-2019 Proposal to Ban Single Use Plastic Straws in the Village of Mamaroneck

Trustee Wenstrup asked if the Board wanted to add plastic stirrers to this ban. Mr. Spolzino stated that this is a simple revision, adding three words to the definition. The Board agreed.

**RESOLUTION REGARDING SCHEDULING A PUBLIC HEARING
– PROPOSED LOCAL LAW J OF 2019 –
A PROPOSED LOCAL LAW AMENDING CHAPTER 281 OF THE CODE OF THE VILLAGE
OF MAMARONECK (RETAIL CHECKOUT BAGS) REGARDING THE BANNING OF
PLASTIC BAGS FOR RETAIL CHECKOUT OF PURCHASED GOODS**

A PROPOSED LOCAL LAW amending Chapter 281 of the Village Code (Retail Checkout Bags) banning the use of plastic straws by businesses or stores throughout the Village of Mamaroneck and having been duly presented to the Board of Trustees for its consideration.

On motion of Trustee Lucas, seconded by Trustee Wenstrup:

NOW THEREFORE, be it resolved by the Board of Trustees of the Village of Mamaroneck, as follows:

1. The Board of Trustees finds and determines that the adoption of Proposed Local Law J of 2019 is a Type II action under Section 615.5(c)(36) of the New York State Environmental Quality Review Act (SEQRA) because the action is routine or continuing administration and management, not including

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new programs or major reordering of priorities that may affect the environment, and that, therefore, no further review under SEQRA is required;

2. A public hearing on Proposed Local Law J of 2019 in accordance with Municipal Home Rule Law § 20 will be held at the regular meeting of the Board of Trustees at 7:30 p.m. on December 16, 2019 at the Municipal Building, located at 169 Mount Pleasant Avenue, Mamaroneck, New York; and

3. The Village Clerk-Treasurer is directed to provide notice of the public hearing as required by law.

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

B. Resolution Authorizing Westchester Joint Water Works Project A-1631 - Replacement of 875 Linear Feet of Transite Water Main on Shore Acres Drive

Trustee Natchez stated that he is in favor of the project, but not in the way it is being funded. The cost is significantly higher. Need to work on a better approach going forward.

**RESOLUTION RE:
AUTHORIZATION OF VILLAGE PARTICPATION IN WESTCHESTER JOINT WATER
WORKS LOCAL CAPITAL PROJECT (A-1361) TO REPLACE 875 LINEAR FEET OF
TRANSITE WATER MAIN ON SHORE ACRES DRIVE**

WHEREAS, the Village of Mamaroneck ("Village"), as a member of the Westchester Joint Water Works ("WJWW"), is required to fund local capital projects (i.e. projects that impact only the Village of Mamaroneck's potable water system); and

WHEREAS, one such project is the replacement of 875 linear feet of transite water main on Shore Acres Drive at an estimated cost of \$750,000.00.

On motion of Mayor Murphy, seconded by Trustee Wenstrup:

NOW, THEREFORE BE IT RESOLVED that the Village Board of Trustees accepts the aforementioned capital project as a local project; and be it further

RESOLVED, that in accordance with Village policy, this project shall be funded through the appropriation of Water Fund fund balance or future issuance of debt.

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Ayes: Natchez, Wenstrup, Lucas, Murphy
Nays: None
Absent: Tafur

C. Resolution Scheduling Special Work Session in Preparation for AOM

RESOLUTION RE: ADDITION OF WORK SESSION

WHEREAS, generally the second and fourth Mondays of each and every month are designated as the Work Session and Regular Meeting Nights of the Board of Trustees, with such meetings commencing at 5:00 p.m. 7:30 p.m., respectively, in the courtroom at 169 Mt. Pleasant Avenue; and

WHEREAS, each year, the Board of Trustees meet to review resumes and decide appointments for open board and committee positions to be filled at the Annual Organizational Meeting; and

WHEREAS, the Board of Trustees is seeking to add a special work session in addition to their regular schedule in order to address the aforementioned topic in preparation for the Annual Organizational Meeting.

On motion of Trustee Lucas, seconded by Trustee Wenstrup:

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees schedules the date of December 2, 2019 as a work session to commence at 2:00 p.m. in the Regatta Conference Room.

Ayes: Natchez, Wenstrup, Lucas, Murphy
Nays: None
Absent: Tafur

D. Resolution Authorizing Date and Street Closure for 2019 Turkey Trot

**RESOLUTION RE:
AUTHORIZING DATES AND STREET CLOSURES FOR 2019 TURKEY TROT**

WHEREAS, certain Village of Mamaroneck ("Village") events require the Village of Mamaroneck Board of Trustees' approval regarding authorization of the date and appropriate street closure.

On motion of Trustee Natchez, seconded by Trustee Lucas:

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approves the following dates and street closures for the following Village events:

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Turkey Trot

Date:

- Sunday, November 17, 2019 from 9:15 a.m. to 11:30 a.m.

Closures:

- W. Boston Post Road from Harbor Island Park to Orienta Avenue;
- Orienta Avenue from West Boston Post Road to Bleeker Avenue;
- Bleeker Avenue from Orienta Avenue to Rushmore Avenue; and
- Rushmore Avenue from Bleeker Avenue to Orienta Avenue.

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

- E. Resolution Authorizing Sponsorship Agreements and Accepting Donations for 2019 Turkey Trot and Tree Lighting Social

**RESOLUTION RE:
ACCEPTANCE OF A GIFT FROM AMERIPRISE FINANCIAL SERVICES, INC. FOR THE
53RD ANNUAL TURKEY TROT**

WHEREAS, Ameriprise Financial Services, Inc. (“Ameriprise”) has offered to provide \$500 towards the purchase of t-shirts with the Ameriprise logo, among other benefactors, for race participants at the 53rd Annual Turkey Trot, which is being held in the Village on November 17, 2019; and

WHEREAS, it is at the discretion of the Village of Mamaroneck Board of Trustees (“Board of Trustees”) as to whether to accept Ameriprise’s gift.

On motion of Trustee Lucas, seconded by Trustee Wenstrup:

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees accepts the gift of \$500 from Ameriprise to be used towards the purchase of t-shirts for race participants, and on behalf of the residents of the Village of Mamaroneck, thanks Ameriprise for their generous gift to the community.

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

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**RESOLUTION RE:
ACCEPTANCE OF GIFTS FOR THE ANNUAL TREE LIGHTING SOCIAL**

WHEREAS, the Village of Mamaroneck will be holding its annual Tree Lighting Social on Sunday, December 1, 2019 at the Stephen E. Johnston Building in Harbor Island Park; and

WHEREAS, several organizations, businesses, individuals and families have graciously offered to donate food and supplies to the Village to ensure the success of this event; and

WHEREAS, it is at the discretion of the Village of Mamaroneck Board of Trustees (“Board of Trustees”) as to whether to accept these gifts

On motion of Trustee Lucas, seconded by Trustee Wenstrup:

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees accepts the following food and supply donations:

| | |
|-----------------------------|--|
| Village of Mamaroneck PBA: | 200 cookies |
| Boiano Bakery: | 2 pounds of cookies |
| Mamaroneck Diner and Pizza: | Hot chocolate and cookies |
| ABC Cakes: | 200 cupcakes |
| VMFD Ladies Auxiliary: | \$200.00 of desserts and treats |
| Klein Family: | \$50.00 of desserts and treats, and paper goods. |
| Bar’Lees: | Plates of food |
| Avenue Bagel: | Bagels, cream cheese and butter |

; and be it further

RESOLVED, that the Board of Trustees, on behalf of the residents of the Village of Mamaroneck, thanks these organizations, businesses, individuals and families for their generous gifts to the community.

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

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**RESOLUTION RE:
ACCEPTANCE OF A GIFT FROM THE MAMARONECK DINER FOR
THE 53rd ANNUAL TURKEY TROT**

WHEREAS, the Mamaroneck Diner has offered to provide turkey soup, with an estimated value of \$500, to the Village for service to participants and onlookers at the 53rd Annual Turkey Trot, which is being held in the Village on November 17, 2019; and

WHEREAS, it is at the discretion of the Village of Mamaroneck Board of Trustees (“Board of Trustees”) as to whether to accept Mamaroneck Diner’s gift.

On motion of Trustee Lucas, seconded by Trustee Wenstrup:

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees accepts the gift of turkey soup, with an estimated value of \$500, from the Mamaroneck Diner to be served at the 53rd Annual Turkey Trot, and on behalf of the residents of the Village of Mamaroneck, thanks Mamaroneck Diner for their generous gift to the community.

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

**RESOLUTION RE:
ACCEPTANCE OF A GIFT FROM THE NEW JEWISH HOME, SARAH NEUMAN CAMPUS,
FOR THE 53rd ANNUAL TURKEY TROT**

WHEREAS, the New Jewish Home, Sarah Neuman Campus (“Sarah Neuman”), has offered to provide \$1,000 towards the purchase of t-shirts with the Sara Neuman logo, among other benefactors, for race participants at the 53rd Annual Turkey Trot, which is being held in the Village on November 17, 2019; and

WHEREAS, it is at the discretion of the Village of Mamaroneck Board of Trustees (“Board of Trustees”) as to whether to accept Sarah Neuman’s gift.

On motion of Trustee Lucas, seconded by Trustee Wenstrup:

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NOW, THEREFORE BE IT RESOLVED that the Board of Trustees accepts the gift of \$1,000 from Sarah Neuman to be used towards the purchase of t-shirts for race participants, and on behalf of the residents of the Village of Mamaroneck, thanks Sarah Neuman for their generous gift to the community.

Ayes: Natchez, Wenstrup, Lucas, Murphy
Nays: None
Absent: Tafur

**RESOLUTION RE:
ACCEPTANCE OF A GIFT FROM ORANGETHEORY FITNESS MAMARONECK FOR THE
53RD ANNUAL TURKEY TROT**

WHEREAS, OrangeTheory Fitness Mamaroneck (“OrangeTheory”) has offered to provide 500 mini-bottles of water for race participants at the 53rd Annual Turkey Trot, which is being held in the Village on November 17, 2019; and

WHEREAS, it is at the discretion of the Village of Mamaroneck Board of Trustees (“Board of Trustees”) as to whether to accept OrangeTheory’s gift

On motion of Trustee Lucas, seconded by Trustee Wenstrup:

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees accepts the gift of 500 mini-bottles of water from OrangeTheory Fitness Mamaroneck for race participants, and on behalf of the residents of the Village of Mamaroneck, thanks OrangeTheory for their generous gift to the community.

Ayes: Natchez, Wenstrup, Lucas, Murphy
Nays: None
Absent: Tafur

F. Resolution Authorizing the Submission of a Grant Application for the Guion Creek Trail Design

Trustee Natchez stated that he is concerned as this is a significant financial obligation. He is okay to vote on this, but if we get the grant, will have to decided if this is a priority.

**RESOLUTION RE:
AUTHORIZATION TO SUBMIT A GRANT APPLICATION FOR PLANNING AND DESIGNING
PUBLIC ACCESS ROUTE TO GUION CREEK TRAIL**

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WHEREAS, the Village of Mamaroneck (“Village”) seeks to protect natural and cultural resources and public access to such resources, and promote heritage and environmental education, regional planning and economic development; and

WHEREAS, the Village owns Guion Creek and its attendant natural area, and is desirous of developing a program to enhance accessibility and passive recreational enjoyment of Guion Creek; and

WHEREAS, enhancing access to the Village’s scenic and environmental resources is consistent with long-term planning efforts, as documented in the Village’s Local Waterfront Revitalization Plan and Comprehensive Plan; and

WHEREAS, increasing public access to Guion Creek is also consistent with the goals of the Hudson River Valley Greenway’s 2019 Greenway Conservancy Small Grant Program, a State program that provides grants to municipal members for projects involving recreational trails, in the amount of 50% of project costs and up to \$40,000.00; and

WHEREAS, the Village previously applied for, and was awarded, grants from the Hudson River Valley Greenway, including an intermunicipal grant application to improve the Colonial Greenway Trail and a planning grant for the first phase of the Industrial Area study; and

WHEREAS, Village staff has reviewed the project scope with several firms with expertise in environmental planning and design, and as a result, has estimated a project cost of \$101,000.00, itemized as follows: Conceptual Design And Developing an Order of Magnitude Cost – \$16,000.00; Survey Work – \$29,000.00; Development of Civil and Structural Engineering Construction Documents – \$56,000.00; and

WHEREAS, the grant application requires the applicant municipality to obtain the approval and endorsement of the governing body of the municipality or municipalities in which the project will be located.

On motion of Trustee Wenstrup, seconded by Trustee Lucas:

NOW, THEREFORE BE IT RESOLVED that the Village of Mamaroneck Board of Trustees hereby approves and endorses the grant application under the 2019 Greenway Conservancy Small Grant Program, for a project known as Guion Creek Trail Design and located within this community.

| | |
|---------|----------------------------------|
| Ayes: | Natchez, Wenstrup, Lucas, Murphy |
| Nays: | None |
| Absent: | Tafur |

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- G. Resolution Authorizing Purchase of a Pickup Truck for the Sanitation Division of the Department of Public Works

**RESOLUTION RE:
AUTHORIZATION TO PURCHASE ONE (1) TRUCK FOR THE SANITATION DIVISION OF
THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Village of Mamaroneck Department of Public Works operates numerous vehicles in its fleet to help meet the needs of the Village; and

WHEREAS, in order to maintain the integrity of its fleet of vehicles, the Village maintains a fleet replacement schedule to cycle older vehicles out of the fleet before they reach the end of their useful life and become maintenance intensive; and

WHEREAS, one such vehicle is Truck #66, a 13-year old Chevy Pickup truck assigned to the Lead Maintenance Mechanic in the Sanitation division, which is approaching the end of its useful life as evidenced by rust and rot damage in the under carriage; and

WHEREAS, Village staff has been reviewing available options for a replacement with The Cruisers Division ("TCD"), as they are the current holder of the Westchester County contract for trucks; and

WHEREAS, based on their review, Village staff has determined that the Ford 150 Pickup (4x4) is the appropriate vehicle to purchase and as a result, TCD has provided a quote for the Village in the amount of \$25,474.50 based on Westchester County Contract #RFB-WC-16148.

On motion of Trustee Natchez, seconded by Trustee Lucas:

NOW, THEREFORE BE IT RESOLVED that the Village Manager is authorized to purchase one (1) Ford F150 Pickup Truck from Vance County Ford, c/o TCD, 420 Mount Pleasant Avenue, Mamaroneck, NY 10543, through Westchester County Contract WC-RFB-16148 in the amount of \$25,474.50; and be it further

RESOLVED, that the cost of the truck be charged to a Capital Budget Account to be determined by the Village Clerk-Treasurer; and be it further

RESOLVED, that this purchase be funded through the future issuance of debt or application of surplus; and be it further

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RESOLVED, that Village Manager is authorized to undertake such administrative acts as may be required to effectuate this purchase.

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

H. Resolution Authorizing Execution of Contract 2019-08 - Furnish & Deliver Compactor Trailer

**RESOLUTION RE:
AWARDING CONTRACT 2019-08 – FURNISH AND DELIVER ONE (1) SPECTEC
SEC389696 CLOSED TOP COMPACTOR TRAILER OR APPROVED EQUAL**

WHEREAS, the FY 19/20 Capital Budget and Plan includes a request to replace a thirty (30) year-old trailer used by the Sanitation division of the Department of Public Works to compact solid waste and commingled recyclables and transport them to nearby waste transfer facilities; and

WHEREAS, as the trailer is in disrepair, Village staff prepared a bid document and specifications for Contract 2019-08 – Furnish and Deliver One (1) Spectec SEC389696 Closed Top Compactor Trailer, or approved equal; and

WHEREAS, the Village Manager reports that he publicly advertised for the receipt of bids for Contract 2019-08 – Furnish and Deliver One (1) Spectec SEC389696 Closed Top Compactor Trailer, or approved equal, on October 4, 2019; and

WHEREAS, in addition, the Village Manager posted this bid opportunity on BidNetDirect.com with notice sent to 32 vendors; and

WHEREAS, on the bid opening date, October 23, 2019, one sealed bid was received from Spectec, P.O. Box 158, Industrial Park Drive, St. Clair, PA 17970 (“Spectec”) in the amount of \$60,420.00; and

WHEREAS, as due diligence, Village staff contacted Spectec to review the project and during the conversation, Spectec conveyed a clear understanding of the project scope and comfort with their bid.

On motion of Trustee Wenstrup, seconded by Trustee Natchez:

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NOW, THEREFORE BE IT RESOLVED that the Village Board awards Contract 2019-08 – Furnish and Deliver One (1) Spectec SEC389696 Closed Top Compactor Trailer, or approved equal, to the sole responsible bidder, Spectec, in the amount of \$60,420.00; and be it further

RESOLVED, that the Village Manager is authorized to execute Contract 2019-08 – Furnish and Deliver One (1) Spectec SEC389696 Closed Top Compactor Trailer; and be it further

RESOLVED, that all such costs associated with this work will be charged to a Capital Budget Account to be determined by the Clerk-Treasurer; and be it further

RESOLVED, that the Village Manager is authorized to undertake such administrative acts as may be necessary to effectuate the terms of the agreement and project work.

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

- I. Resolution Authorizing Change Order for NV5 to Incorporate Capital Projects into the Comprehensive Plan Update

**RESOLUTION RE:
CHANGE ORDER TO CONTRACT WITH NV5 TO INCORPORATE CAPITAL BUDGET
PROJECTS AND PRIORITIES INTO COMPREHENSIVE PLAN UPDATE**

WHEREAS, the Village of Mamaroneck is working with NV5, a professional and technical engineering and consulting service provider, to prepare and update the Village's Comprehensive Plan; and

WHEREAS, in addition to their work with the Comprehensive Plan, the Village is revising its approach to the capital planning process to prioritize projects in view of long-term needs and budget priorities ("Capital Budget development processes"); and

WHEREAS, given that the Village is updating both its Comprehensive Plan and its Capital Budget development processes, it is beneficial to include the Capital Budget development processes into the Comprehensive Plan update; and

WHEREAS, Village staff reviewed this request with NV5 and asked for a proposal to add this task to their scope of work; and

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WHEREAS, in response, NV5 submitted a proposal to the Village in October with a not-to-exceed cost of \$2,000; and

WHEREAS, Village staff has reviewed NV5's proposal and believes it to be fair and appropriate for the level of work required to complete this task.

On motion of Trustee Lucas, seconded by Trustee Wenstrup:

NOW, THEREFORE BE IT RESOLVED that the Village Manager is authorized to execute a Change Order to the Village's contract with NV5 in the amount of \$2,000 to incorporate and integrate the Village's Capital Budget development processes, including project priorities, into the Comprehensive Plan update; and be it further

RESOLVED, that the costs associated with this work be charged to A.1010.0421 (Board of Trustees Contractual Services); and be it further

RESOLVED, that the Village Manager is authorized to undertake such administrative acts as may be necessary to effectuate this change order and associated project work.

Ayes: Natchez, Wenstrup, Lucas, Murphy

Nays: None

Absent: Tafur

5. COMMUNICATION TO THE BOARD II - Suggested Time Limit on Comments of 5 minutes

A. CTB II

None

6. REPORT FROM VILLAGE MANAGER

A. Update from Manager Barberio

B. File for the Record - Executed Agreement for Postage Machines

7. REPORT FROM CLERK-TREASURER

A. Volunteers Needed to Fill Board and Committee Openings at Annual Organizational Meeting

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8. REPORT FROM VILLAGE ATTORNEY

A. None

9. MINUTES - COMMISSIONS, BOARDS, COMMITTEES

A. Minutes of the Board of Trustees Work Session and Regular Meeting of October 28, 2019

B. Minutes of Board of Architectural Review Meeting of September 9, 2019

C. Minutes of the Committee for the Environment Meeting of July 16 & September 17, 2019

D. Minutes of Ad Hoc Communications Committee Meeting of October 21, 2019

E. Minutes of Ad Hoc Tennis Committee Meeting of October 21, 2019

F. Minutes of the Planning Board Meetings of September 11 & September 25, 2019

G. Minutes of the Harbor & Coastal Zone Management Commission Meetings of April 14, May 6 & May 15, 2019

ADJOURN

There being no further business to come before the Board, on motion duly made and seconded the public portion of the meeting was adjourned at 9:00 p.m.

PREPARED BY:
SALLY J. ROBERTS
SECRETARY

RESPECTFULLY SUBMITTED BY:
AGOSTINO A. FUSCO,
CLERK-TREASURER