

Village of



Mamaroneck

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OFFICE OF
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NOVEMBER 25, 2019
ITEM 4C – AGENDA REGULAR MEETING

**RESOLUTION RE:
AUTHORIZING THE DISPOSAL OF VILLAGE EQUIPMENT**

WHEREAS, it is recommended that certain Village equipment, including discontinued furniture systems and multi-space parking meter doors and displays, be declared as surplus as it has exceeded its useful life and purpose, and is of no further value to the Village; and

WHEREAS, in performing its due diligence responsibilities, Village staff contacted vendors to determine if there was any opportunity to sell these items either directly or at auction, and

WHEREAS, due to the furniture systems having been discontinued in 2005, there is no secondary market for these items, and due to security concerns associated with parking meters, it is irresponsible to place these items up for auction; and

WHEREAS, Village staff recommends that the Village Manager be authorized to dispose of these items in a responsible manner,

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees declares the following equipment as surplus Village property and authorizes the Village Manager to dispose of said items in a manner he deems most appropriate:

EQUIPMENT	ASSIGNED TO	QTY.
<u>Herman Miller Q Office Systems Furniture</u>		
12" H x 24" W = upper fabric panel	Village-Wide	9
12" H x 48" W = upper hanging unit panel	Village-Wide	18
12" H x 24" W = glass units panel	Village-Wide	77
36"H x 24" W = fabric base units panel	Village-Wide	100
26" H x 48" W = fabric base units panel	Village-Wide	29
Work surfaces – 48" x 48" corner units	Village-Wide	16
Work surfaces – 48" x 72" l- shaped units	Village-Wide	27
LOCKED 2 drawer file cabinets	Village-Wide	6
End & connection components to assemble cubicles	Village-Wide	25+

<u>Cale Multi-Space Parking Meter Equipment</u>		
Door assemblies, graphical displays and printers	Manager's Ofc	15

and,

BE IT FURTHER RESOLVED that the disposal of this equipment is authorized and in compliance with the requirements of law, and that the Village Manager and all appropriate officials are authorized to take the steps necessary to dispose of this equipment.