

Board of Trustees Agenda

VILLAGE OF MAMARONECK BOARD OF TRUSTEES WORK SESSION AGENDA

April 15, 2024 AT 5:30 PM - Courtroom - 169 Mount Pleasant Avenue

**NOTICE OF FIRE EXITS AND REQUEST TO
SILENCE ELECTRONIC DEVICES**

ATTENDANCE

OPEN MEETING

1. NEW BUSINESS

A. 2024 Draft Capital Budget

ADJOURN

**ANY HANDICAPPED PERSON NEEDING SPECIAL ASSISTANCE IN ORDER TO
ATTEND THE MEETING SHOULD CALL THE VILLAGE MANAGER'S OFFICE AT 914-
777-7703**

**All Board of Trustee Regular, ZBA, Planning Board, and HCZM Meetings are Broadcast Live on
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Village of Mamaroneck, NY

Item Title: 2024-25 Draft Capital Budget

Item Summary: 2024 Draft Capital Budget

Fiscal Impact:

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
2024-25 Draft Capital Budget	4/15/2024	Cover Memo
24-25 Capital Budget Presentation	4/15/2024	Cover Memo

Village of Mamaroneck
FY 2024-25 Draft Capital Budget
As of 4/4/2024

Suggested Capital Budget Evaluation Criteria (1 = Highest Priority)	
Necessary to Maintain Health and Safety of Village Employees, Residents & Visitors	1
Required by Law, Consent Decree or Existing Violations	2
Operational Impact	3
Maintains or Improves Quality of Existing Infrastructure	4
Vehicle and Equipment Replacement	5

Department	Code	Project Item	Year	Priority	Original Budget	Actual Expenses to Date	Balance to Complete	Revenue to Date		2024-25	2025-26	2026-27	2027-28	2028-29	Total 5 Yr. Plan	Notes
Projects via "Expense Control Report"																
Central Data Processing	H22.1680.0260.000 1	MUNICITY S SOFTWARE PACKAGE	2022	3	96,675	78,230	18,445	91,755		\$18,445					18,445	Status?
Fire Department	H23.3410.0260.000 5	SEAGRAVE MARAUDER PUMPER	2023	5	1,534,600	-	1,534,600	-			1,534,600				1,534,600	Status/timing?
Fire Department	H24.3410.0360.000 1	REHABILITATION COLUMBIA FIREHOUSE	2024	4	936,000	26,415	909,585	-	909,585						909,585	Timing?
Marina & Docks	H24.7230.0260.000 2	REPLACEMENT BOAT FOR HARBOR MASTER	2024	5	100,000	-	100,000	-	100,000						100,000	
Off-Street Parking	H24.5650.0360.000 1	ENG & DESIGN WATER QUALITE @ V VILLAGE OWNED LOT	2024	1	48,750	12,056	36,694	-	36,694						36,694	
On-Street Parking	H24.3320.0360.000 1	ESTABLISH METER PARKING 500-700 MAMARONECK AVE	2024	3	80,000	1,573	78,427	80,000	78,427						78,427	
Parks Dept.	H23.7110.0260.000 2	RESPONSE TRAILER FOR EMERGENCY RESPONSE & RECOVERY	2023	1	30,000	-	30,000	30,000	30,000						30,000	
Parks Dept.	H23.7110.0260.000 3	TRASH WATER PUMP FOR EMERGENCY RESPONSE & RECOVERY	2023	1	8,000	-	8,000	8,000	8,000						8,000	
Parks Dept.	H23.7110.0260.000 5	TEMPORARY LIGHTING FOR RESPONSE & RECOVERY	2023	1	5,390	-	5,390	5,390	5,390						5,390	
Parks Dept.	H23.7110.0260.000 6	Blw GENERATOR FOR EMERGENCY RESPONSE & RECOVERY	2023	1	12,000	-	12,000	12,000	12,000						12,000	
Parks Dept.	H24.7110.0260.000 2	JOHN DEERE COMMERCIAL MOWER	2024	5	33,578	-	33,578	-	33,578						33,578	
Parks Dept.	H24.7110.0260.000 3	AED IMPLEMENTED IN OUTDOOR FACILITIES	2024	4	35,110	-	35,110	-	35,110						35,110	
Parks Dept.	H24.7110.0360.000 2	UPGRADES TO SPRAYGROUND/BANDSTAND	2024	4	770,708	-	770,708	-	-		385,354	385,354			770,708	
Parks Dept.	H24.7110.0360.000 3	UPGRADES TO FLORENCE PARK (See also Grants Below) by June 26th	2024	4	1,540,000	1,200,000	340,000	-	340,000						340,000	\$1,200,000 to be Incurred through 5/31/24
Police Dept.	H23.3310.0260.000 2	TRAFFIC SIGNAL REPLC PROSPECT/MAMARONECK AVE	2023	1	63,000	22,018	40,983	-	40,983						40,983	
Police Dept.	H24.3120.0260.000 1	POLICE DEPT PRISONER TRANSPORT VAN	2024	5	98,434	-	98,434	-	98,434						98,434	
Police Dept.	H24.3120.0260.000 2	NEW VESSEL FOR POLICE MARINE UNIT	2024	5	525,622	-	525,622	-	525,622						525,622	Timing? Is this Vessel 321?
Police Dept.	H24.3120.0260.000 3	(3) 2024 TOYOTA PRIUS HYBRIDS	2024	5	110,934	-	110,934	-	110,934						110,934	
Police Dept.	H24.3120.0260.000 4	(2) 2023 FORD INTERCEPTOR HYBRIDS	2024	5	147,374	-	147,374	-	147,374						147,374	
Police Dept.	H24.3120.0260.000 5	(1) 2023 CHEVROLET TAHOE	2024	5	75,934	-	75,934	-	75,934						75,934	
Recreation Admin.	H24.7140.0260.000 1	TORO WORKMEN GTX UTILITY VEHICLE	2024	5	23,957	-	23,957	-	23,957						23,957	
Recreation Admin.	H24.7140.0360.000 1	REPLACE FLOOR/CEILING TILES @ PAVILION	2024	4	60,000	-	60,000	-	60,000						60,000	
Recreation Admin.	H24.7140.0360.000 2	PAVILION STORAGE PROJECT	2024	3	25,000	-	25,000	-	25,000						25,000	
Sanitation/Waste Collection	H23.8160.0360.000 1	WASTE TRANSFER ROOF - SURVEY, ARCHT & DESIGN	2023	4	12,930	-	12,930	-	12,930						12,930	
Sanitation/Waste Collection	H24.8160.0260.000 2	TWO (2) MACK LR-64R	2024	5	688,918	-	688,918	-	-		688,918				688,918	Status/timing?
Sanitation/Waste Collection	H24.8160.0360.000 1	REPAIRS TO VILLAGE TRANSFER STATION	2024	4	253,000	173,386	79,614	169,453			79,614				79,614	Status?
Sidewalks	H23.5410.0360.000 2	E&O UPGRADE/REPLACE SIDEWALKS- UNDERHILL/RALPH/NEW/HILLSIDE & HOWARD	2023	1	575,681	124,772	450,910	-	450,910						450,910	
Sidewalks	H24.5410.0360.000 2	VILLAGE WIDE SIDEWALK	2024	1	1,000,000	707,602	292,398	-	292,398						292,398	
Sidewalks	H24.5410.0360.000 3	CONSTRUCT & INSPECTION VILLAGE WIDE SIDEWALKS	2024	1	35,000	29,509	5,491	-	5,491						5,491	
Sidewalks	H24.5410.0360.000 4	ENGINEER & DESIGN CROSSWALK PALMER AVE & MHS	2024	1	28,000	-	28,000	-	28,000						28,000	
Sidewalks	H24.5410.0360.000 5	DESIGN SIDEWALK OLD POST RD/DRAINAGE FAIRWAY GREEN	2024	1	224,500	-	224,500	-	224,500						224,500	
Sidewalks	H23.5410.0360.000 H23.8745.0260.000 1	HALSTEAD AVENUE SAFETY IMPROVEMENTS - Construction 25-26 TAP Grant 3.95m EMERGENCY RESPONSE & RECOVERY EQUIPMENT/SUPPLIES	2023	1	5,000,000	121,157	4,878,843	-	-		4,878,843	-	-	-	4,878,843	Timing is 25-26 per Laura Vasami. TAP grant eligible for \$3.95M Status?
Storm & Flood Emerg. Resp.	H23.8140.0360.000 1	STORM WATER IMPROVEMENT FLORENCE STREET	2023	1	51,520	32,400	19,120	51,520	19,120						19,120	
Storm Water Mgmt.	H23.8140.0360.000 2	STORM WATER EVAL & IMPROVEMENT PLAN	2023	1	105,190	-	105,190	-	105,190						105,190	
Street Maintenance	H22.5110.0360.000 3	PAVING - VARIOUS STREETS	2022	4	263,800	179,491	84,309	263,800	84,309						84,309	Status?
Street Maintenance	H23.5110.0360.000 1	EMERGENCY DRAINAGE IMPROVEMENT COLONIAL COURT	2023	1	57,300	47,750	9,550	-	9,550						9,550	

Street Maintenance	H23.5110.0360.000 3	PAVING ON HALSTEAD AVE	2023	4	415,000	214,799	200,201	-	200,201					200,201	Status/timing?
Street Maintenance	H22.5110.0360.000 4	ENGINEER & DESIGN - HALSTEAD AVE RECONSTRUCTION	2022	1	106,690	10,240	96,450	-	50,000	46,450				96,450	Timing per Laura Vasami.
Street Maintenance	H22.5110.0360.000 6	FENIMORE RD / PROSPECT IMPROVEMENT PROJ	2022	1	62,000	36,836	25,174	-	25,174					25,174	
Street Maintenance	H23.5110.0260.000 4	EXCAVATOR	2023	5	180,000	144,346	35,654	173,500	35,654					35,654	Status? Complete?
Street Maintenance	H23.5110.0260.000 5	DPW- (4) DUMP TRUCKS & SALT CONVERSION PACKAGE	2023	5	952,132	-	952,132	-	0	952,132				952,132	
Street Maintenance	H23.5110.0360.000	2023 PAVING PROGRAM	2023	4	1,600,000	1,382,247	217,753	1,313,135	217,753					217,753	Status?
Village Justice	H23.1110.0260.000 1	COURT OFFICE EQUIPMENT	2023	3	22,262	21,086	1,176	11,309	1,176					1,176	
Subtotal Projects via "Expense Control Report"						\$18,109,600	\$4,662,079	\$13,447,521	\$2,326,822	\$4,496,256	\$8,565,911	\$385,354	\$0	\$0	\$13,447,521
Department	Code	Project Item		Priority					2024-25	2025-26	2026-27	2027-28	2028-29	Total 5 Yr.	Notes
Additional Projects Listed via Last Year's 2023/24 Capital Budget Not Reflected Above															
234 Stanley Ave	N/A	Community Counseling Center Window Replacement		4					250,000	-	-	-	-	250,000	
Clerk-Treasurer	N/A	Rolling Shelves		3					113,402					113,402	
DPW	N/A	Waste Transfer Station Roof		4					150,000					150,000	
DPW	N/A	Misc. Trucks/Vehicles/Equipment (Dump/Salt Trucks/Misc. Included Above)		5					-	212,868	560,000	670,000	535,000	1,977,868	
Building	N/A	Pool Vehicles		5					30,000	30,000	30,000	30,000	30,000	150,000	
Engineering	N/A	Florence Street Drainage Improvements		1					351,250	-	-	-	-	351,250	Timing? Urgency?
Engineering	N/A	Washingtonville Drainage Improvements		1					200,000	1,200,000	-	-	-	1,400,000	Timing? Urgency?
Engineering	N/A	Old Post Road Sidewalk & Storm Sewer Improvements		1					1,725,000	-	-	-	-	1,725,000	
Engineering	N/A	Orienta Avenue Sidewalks		1					80,000	395,000	-	-	-	475,000	
Engineering	N/A	Lorena Street Sidewalks		1					48,000	-	-	-	-	48,000	
Engineering	N/A	Rockland Avenue Sidewalks		1					260,000	-	-	-	-	260,000	Timing? Urgency?
Engineering	N/A	Industrial Area Flood Study		1					150,000	-	-	-	-	150,000	
Engineering	N/A	Jefferson Avenue/Wood Street Evaluation & Improvement Plan		1					80,000	700,000	-	-	-	780,000	Timing? Urgency?
Engineering	N/A	Gertrude & Ralph Avenue Improvements		1					60,000	330,000	-	-	-	390,000	Timing? Urgency?
Engineering	N/A	Mamaroneck Reservoir Dam - Construction of New Dam		1					-	3,700,000	5,650,000	5,650,000	15,000,000	Note \$3.1M options to rehab or de-commission	
Fire Department	N/A	Replace Ladder 21		5					-	1,900,000				1,900,000	Status? Payment timing?
Fire Department	N/A	FF Emergency Escape Systems		1					14,000	14,000	14,000	14,000	14,000	70,000	
Fire Department	N/A	Replace Engine 38		5					-	-		1,000,000		1,000,000	
Fire Department	N/A	Replace Utility 9		5					-	-	200,000			200,000	
Fire Department	N/A	SCBA Airfill Station		1					-	-	140,000	-	-	140,000	
Fire Department	N/A	Scott Airpak Replacement		1					-	780,000	-	-	-	780,000	Timing?
Harbor Master	N/A	Pile Replacement		4					50,000	50,000	50,000	50,000	-	200,000	
Harbor Master	N/A	Office Improvements		3					-	60,000	-	-	-	60,000	
Harbor Master	N/A	Gangway Replacement and Redesign Planning Report		4					14,350	-	150,000	-	-	164,350	
Harbor Master	N/A	Roof Replacement		4					90,000	-	-	-	-	90,000	
Harbor Master	N/A	East & West Basin Pump-out Stations		1					80,000	-	-	-	-	80,000	
Manager's Office	N/A	Short Street Bridge Rehabilitation		1					-	180,000	511,000	-	-	691,000	
Manager's Office	N/A	Mamaroneck Avenue/Prospect Avenue Signal Replacement		1					48,000	314,000	-	-	-	362,000	Timing/Urgency?
Manager's Office	N/A	Mamaroneck/North Barry Avenue Signal Replacement		1					-	48,000	314,000	-	-	362,000	Timing/Urgency?
Manager's Office	N/A	Mamaroneck/Gertrude Traffic Signal Controller Replacement		1					15,000	-	-	-	-	15,000	
Manager's Office	N/A	Vehicle Detection Systems along Mamaroneck Avenue		3					-	-	-	75,000	-	75,000	
Manager's Office	N/A	Mamaroneck Avenue Adaptive Traffic Control System		1					-	-	15,000	600,000	-	615,000	
Manager's Office	N/A	Traffic Signal Resiliency		1					-	-	-	-	75,000	75,000	
Manager's Office	N/A	Palmer Avenue/Delancy Avenue Signal Replacement		1					-	-	-	56,000	366,000	422,000	
Manager's Office	N/A	Tompkins Avenue Bridge Replacement		4					-	2,185,000	2,185,000	-	-	4,370,000	Timing?
Manager's Office	N/A	CDBG - MAS Improvements Phase II		1					418,000	-	-	-	-	418,000	Urgency? Is phasing necessary?
Manager's Office	N/A	CDBG - MAS Improvements Phase III		1					-	417,000	-	-	-	417,000	Urgency? Is phasing necessary?
Manager's Office	N/A	CDBG - MAS Improvements Phase IV		1					-	485,000	-	-	-	485,000	Urgency? Is phasing necessary?
Manager's Office	N/A	Sea Wall Rehab		1					-	750,000	2,500,000	2,500,000	2,500,000	8,250,000	Status/Timing?
Parks Department	N/A	Infield Conditioner		3					-	-	40,000	-	-	40,000	
Parks Department	N/A	New Out Door Band Stand (Constructed in-house)		3					-	80,000	-	-	-	80,000	
Parks Department	N/A	Harbor Island Playground		3					-	-	939,000	-	-	939,000	Timing?
Parks Department	N/A	Replace Ride on Mower - John Deere 1570 AWD		5					33,300	-	-	-	-	33,300	
Parks Department	N/A	Lanza Field Improvements		4					-	150,000	-	-	-	150,000	
Parks Department	N/A	Replace Riding Mower - John Deere 648r		5					9,800	-	-	-	-	9,800	
Parks Department	N/A	Lean To Storage		3					-	20,000	-	-	-	20,000	
Parks Department	N/A	Electric Mower & Trailer		5					-	47,000	-	-	-	47,000	
Parks Department	N/A	Stanley Avenue Park		4					-	-	700,000	300,000	-	1,000,000	
Parks Department	N/A	Replace Ride on Mower - John Deere 1570 AWD		5					-	-	33,000	-	-	33,000	
Parks Department	N/A	Infield Conditioner		3					-	-	40,000	-	-	40,000	
Parks Department	N/A	New Out Door Band Stand (Constructed in-house)		3					-	80,000	-	-	-	80,000	
Parks Department	N/A	Warren Avenue Park Playground		4					-	-	-	600,000	300,000	900,000	
Parks Department	N/A	Basketball Court at Harbor Island Park		3					-	-	-	-	125,000	125,000	
Parks Department	N/A	Replace Riding Mower - Toro Ground Master 5900		5					-	-	-	-	120,000	120,000	
Police Department	N/A	Fleet - Replace Marine Vessel 327		5					-	-	150,000	-	-	150,000	
Police Department	N/A	Ballistic Helmets		1					11,256	-	-	-	-	11,256	
Police Department	N/A	Ballistic Vests Level IV		1					21,960	-	-	-	-	21,960	
Police Department	N/A	Service Weapons		1					-	-	24,660	-	-	24,660	
Police Department	N/A	Fleet - Replace Prisoner Van		1					91,194	-	-	-	-	91,194	
Police Department	N/A	Fleet - Replace PEO Vehicles		1					32,039	33,641	35,323	37,089	-	138,092	
Police Department	N/A	Fleet - Replace Marine Vessel 327		5					-	-	-	150,000	-	150,000	
Police Department	N/A	Fleet - Motor Replacement for 327		5					-	-	-	19,325	-	19,325	
Police Department	N/A	Portable and Vehicle Radios		1					-	-	-	574,862	-	574,862	Why reflected in 2027-28?
Recreation	N/A	Pavilion Door Replacement		4					35,000	-	-	-	-	35,000	
Recreation	N/A	Outdoor Beach Showers		3					-	35,000	-	-	-	35,000	
Recreation	N/A	Beach/Pavilion Audio/PA System		3					-	70,000	-	-	-	70,000	
Recreation	N/A	Toro Workmen Electric GTX UTV		4					-	-	29,000	-	-	29,000	
Subtotal Additional Projects Listed via Last Year's 2023/24 Capital Budget Not Reflected Above										\$4,461,551	\$10,081,509	\$12,694,983	\$12,476,276	\$9,715,000	\$49,429,319
Grand Total						\$18,109,600	\$4,662,079	\$13,447,521		\$8,957,807	\$18,647,420	\$13,080,337	\$12,476,276	\$9,715,000	\$62,876,840

Village of Mamaroneck FY 2024-25 Capital Budget Review

Prepared for the Village of Mamaroneck Board of Trustees

April 4th, 2024

Charles Guadagnolo, Chair, Village of Mamaroneck Budget Committee



Agenda

- I. Overview
- II. Approach & Analysis
- III. FY2024-25 Capital Budget
- IV. Recommendations & Next Steps



Overview

	125,058	154,568	95,054	124,500
	125,487	56,845	97,511	125,000
	124,000	110,000	99,011	154,000
	150,000	99,216	95,000	154,200
	35,000	101,090	110,000	89,000
		101,684	50,000	
		1,962		

Operating Budget vs. Capital Budget

Operating Budget: Financial plan for day-to-day expenses and revenues.

Employee salaries and benefits

Office supplies

Sales tax revenue

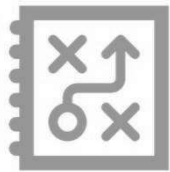
Capital Budget: Financial plan for long-term investments.

Bridges

Sidewalks

Vehicles

Capital Budget Purpose and Prioritization



Purpose

- Establishes priorities.
- Ensures alignment with strategic goals.
- Develops a multi-year plan for project implementation.
- Helps determine appropriate debt service limits.



Prioritization Criteria*

- Public Safety
- Legal Requirements
- Operational Impact
- Infrastructure Improvement
- Vehicle & Equipment Replacement

Note: Any criteria impacting Public Safety to be prioritized as Public Safety.

Village of Mamaroneck 2023-2033 Adopted Comprehensive Plan Statement of Goals & Objectives

2023-2033 Statement of Goals & Objectives

1. Protect the Village from Storms, Floods & Rising Sea Levels

The Village will reexamine its existing policies and regulations, invest in its natural and built infrastructure, and collaborate with governmental agencies at all levels to implement actions that reduce flooding and the risks of floodwaters to life, property, and the economy. See [Chapter 5: Environmental Protection, Resilience & Open Space](#)

2. Make Streets Safe for Walking & Bicycling

The Village will invest in its system of streets, sidewalks, signals, and signs—in accordance with the principles of Complete Streets and Vision Zero—to make walking safer and more comfortable for people of all ages and abilities and to create facilities and accommodations for safe bicycling throughout the Village and into neighboring communities. The Village will coordinate with the NYS Department of Transportation, Westchester County, and neighboring communities to do the same for State- and County-managed roadways. See [Chapter 6: Transportation Systems](#)

3. Preserve Existing Affordable Housing; Create New Affordable Housing

The Village will work with housing advocacy organizations to preserve its existing lower-cost housing stock through tenant-focused protections and other actions. The Village will create new affordable housing for low- and moderate-income individuals and families, where appropriate, on Village-owned property. The Village will adopt zoning tools that will facilitate, where appropriate, the development of housing that contains a high proportion of units designated as affordable. See [Chapter 4A: Land Use & Development](#)

4. Protect & Improve the Environment

The Village will promote, encourage, and facilitate environmental sustainability in its own operations and among homeowners, apartment buildings, institutions, and businesses. This includes actions to improve local water and air quality, become more energy efficient, prevent and reduce waste, and, ultimately, to decrease greenhouse gas emissions. The Village will collaborate with neighboring communities to share information and coordinate sustainability programs, especially where these actions improve the feasibility of initiatives or stimulate greater participation and impact. See [Chapter 7: Environmental Sustainability](#) and [Chapter 8: Municipal Parks & Rec. and Cultural Facilities](#).

5. Update the Zoning Code; Maintain Walkable Village Form

The Village will update its zoning code so it is well-organized and easier for readers to navigate and understand. Definitions and other terminology will reflect contemporary features and types of commerce and housing. Regulatory barriers to desired, appropriate uses will be reexamined and reduced. Furthermore, the zoning code, subdivision regulations, and design standards, should be revisited and/or created to ensure that they maintain or enhance the Village's overall compact, "walkable village" form and the unique characteristics of the Village's districts, corridors, and neighborhoods. See [Chapters 4A, 4B, and 4C: Land Use & Development](#)

6. Support Business Development & Revitalize the Corridors

The Village will work with community partners to understand the needs of local businessowners, track businesses and commercial spaces, develop strategies for supporting existing businesses and attracting new businesses, and identify and support local entrepreneurs. The Village will also invest in the physical environment of its corridors and industrial district in ways that support businesses and customers. [Chapter 4A: Land Use & Development](#) and [Chapter 6: Transportation Systems](#).

Village of Mamaroneck

Comprehensive Plan

2023-2028

Physical Infrastructure Improvements Capital Plan



Capital Project Funding Sources



Bonds*



Grants



Federal, State
or County Aid



Reserve Fund



Water/Sewer
Fund

*Debt Service for Bonds are Paid from the Operating Budget



Approach & Analysis

Background & Current Status

Background

- No capital budget was adopted for 2 of last 3 years.
- Budget Committee provided adopted frameworks.
- Lack of transparency on project costs, status and prioritization.
- No update to Capital Budget included in Tentative 2024-25 Budget submission.
- Capital Budget not included in 2024-25 adopted Budget Work Session schedule.




Current Status


- 2024-25 Draft Capital Budget submitted to Board & Staff.
- Includes updated status of projects in partnership with Laura Vasami.
- Projects in progress are now included in the Draft 24-25 Capital Plan
- Reprioritized based on safety and legal criteria & Comp Plan.
- Staff to address outstanding questions and status of Grant funding.

Key Findings

Capital Budget has not been made a priority.
There is an ongoing lack of accountability.

A light gray downward-pointing arrow indicating a flow from the first finding to the second.

Projects are not being executed according
to priority.

A light gray downward-pointing arrow indicating a flow from the second finding to the third.

Unrealistic and deficient Capital Plan has
led to a lack of execution and oversight.

Capital Budget Process Recommendations



MONTHLY REVIEWS
WITH BOARD ON
PROJECT
EXPENDITURES &
STATUS



STAFF TO DEVELOP
A PLAN DETAILING
PROJECT
RESOURCES &
EXECUTION.



CONSIDER HIRING A
PERMANENT GRANT
WRITER.



INCLUDE CAPITAL
BUDGET PROJECTS
IN DEPARTMENTAL
WORK SESSIONS.



ESTABLISH DEBT
SERVICE LIMIT AS
PCT OF OPERATING
BUDGET



Draft FY2024-25 Capital Budget

Current Status Summary:

Projects via Board Resolutions											
Prioritization Criteria	Original Budget	Budget Pct.	Actual Expenses to Date	Actual Pct.	Balance to Complete	2024-25	2025-26	2026-27	2027-28	2028-29	Total 5 Yr. Plan
Public Safety	\$7,527,631	42%	\$1,240,507	27%	\$6,287,124	\$2,383,203	\$1,919,954	\$385,354	\$0	\$0	\$4,688,511
Legal Requirement	N/A	N/A	N/A	N/A	N/A	\$0	\$0	\$0	\$0	\$0	\$0
Operational Impact	\$223,937	1%	\$100,889	2%	\$123,048	\$307,265	\$0	\$0	\$0	\$0	\$307,265
Infrastructure Improvement	\$5,886,548	33%	\$3,176,338	68%	\$2,710,210	\$1,039,229	\$5,647,376	\$0	\$0	\$0	\$6,686,604
Vehicle & Equipment Replacement	\$4,471,484	25%	\$144,346	3%	\$4,327,138	\$766,559	\$998,582	\$0	\$0	\$0	\$1,765,141
Total	\$18,109,600	100%	\$4,662,079	100%	\$13,447,521	\$4,496,256	\$8,565,911	\$385,354	\$0	\$0	\$13,447,521
Debt Service Impact			\$466,208			\$449,626	\$856,591	\$38,535			

Note: Debt Service conservatively reflects \$100k in Principal & Interest per \$1,000,000 in additional debt.

Current Status Summary:

New Projects via 5 Year Capital Plan						
Prioritization Criteria	2024-25	2025-26	2026-27	2027-28	2028-29	Total 5 Yr. Plan
Public Safety	\$3,685,699	\$5,161,641	\$7,738,983	\$9,431,951	\$8,605,000	\$34,623,274
Legal Requirement	\$0	\$0	\$0	\$0	\$0	\$0
Operational Impact	\$113,402	\$345,000	\$1,019,000	\$75,000	\$125,000	\$1,677,402
Infrastructure Improvement	\$589,350	\$2,385,000	\$3,114,000	\$950,000	\$300,000	\$7,338,350
Vehicle & Equipment Replacement	\$73,100	\$2,189,868	\$823,000	\$2,019,325	\$685,000	\$5,790,293
Total	\$4,461,551	\$10,081,509	\$12,694,983	\$12,476,276	\$9,715,000	\$49,429,319
Debt Service Impact	\$446,155	\$1,008,151	\$1,269,498	\$1,247,628	\$971,500	

Current Status Summary:

Total for All Projects						
Prioritization Criteria	2024-25	2025-26	2026-27	2027-28	2028-29	Total 5 Yr. Plan
Public Safety	\$6,068,902	\$7,081,595	\$8,124,337	\$9,431,951	\$8,605,000	\$39,311,785
Legal Requirement	\$0	\$0	\$0	\$0	\$0	\$0
Operational Impact	\$420,667	\$345,000	\$1,019,000	\$75,000	\$125,000	\$1,984,667
Infrastructure Improvement	\$1,628,579	\$8,032,376	\$3,114,000	\$950,000	\$300,000	\$14,024,954
Vehicle & Equipment Replacement	\$839,659	\$3,188,450	\$823,000	\$2,019,325	\$685,000	\$7,555,434
Total	\$8,957,807	\$18,647,420	\$13,080,337	\$12,476,276	\$9,715,000	\$62,876,840
Debt Service Impact	\$895,781	\$1,864,742	\$1,308,034	\$1,247,628	\$971,500	

Capital Budget Year to Year Comparison:

	2023-24	2024-25
Budget	\$20,745,609	\$8,957,807
Actual	\$4,790,341	TBD
5 Year Plan	\$112,949,106	\$62,876,840
Average per Year	\$22,589,821	\$12,575,368

Recommendations

01

Limit projects to essential priorities.

02

Clarify which infrastructure projects have an immediate impact on flooding and pedestrian safety.

03

Dedicate the necessary resources to execute the plan.

04

Determine the status of all outstanding grants and pursue additional wherever possible.